



Naval Architecture  
and Marine Solutions

## Tender Services

Make Naval Architecture and Marine Solutions your partner of choice when it comes to preparation of tender documents and tender selection.

Drafting tender documents is much easier if you are clear about what you need. Talking to someone who has the technical knowledge related to the contract scope can help you understand the process and avoid pitfalls, such as delays or the requirements to repeat the tender.

Tender request documents; also referred to as Invitations to Tender (ITT), Requests for Tender (RTF), Requests for Proposal (RFP) etc. outline what is required, that is, what your needs are. These documents also outline the particular requirements, criteria, and instructions that are to be followed. It is imperative that these documents should give a well- defined picture of what you are looking for from prospective tenderers or bidders.

We work collaboratively with our clients to achieve their objectives, and find the best possible solution for their project. Our services can include:

- Initial scope planning and requirements analysis
- Risk analysis
- Documenting all technical, functional and performance criteria
- Tender schedules
- Respond to tenderers for information requests either in consultation with client or on behalf of the client

We can also assist clients with the tender selection process, and engagement. Our involvement can include:

- Assessing the tenders received against the specified criteria
- Analysis of the strengths and weaknesses of the submitted tenders
- Request any clarification needed
- Supply clients with a recommendation on preferred supplier
- Monitoring construction
- Attend sea trials
- Produce reports and documentation